



3d Arts CovidSafe Plan

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3d Arts recognises the role that everyone needs to play keeping our community CovidSafe. The below policy is formulated in line with Government requirements and recommendations from peak performing arts bodies.

1. Preventing Covid at 3d Arts

Physical Distancing

- Staff and students should maintain a distance of at least 1.5m wherever possible

Face Masks

- Face masks are not required to be worn at 3d Arts. Wearing a face mask is encouraged where physical distancing is not possible.

Hygiene and Handwashing

- Venues will be regularly cleaned and sanitised by venue owners
- Hand sanitiser and/or sanitising wipes will be available at each venue's Welcome Desk
- Staff and students are encouraged to wash their hands frequently and well

Improving Air Quality

- Wherever possible, doors and windows will be opened to allow fresh airflow
- Wherever possible, air conditioning systems will be employed to increase airflow

2. Record Keeping

Check-in

- All students and staff must be checked into 3d Arts classes and events using the QR posters provided by our venues.
 - A Covid Marshal will ensure that:

- Everyone checks in electronically via the Service Vic app, or
- A written attendance log may be kept where electronic check-in is not possible. This log will include:
 - Name
 - Phone Number
 - Time and date of arrival
 - Location

Patron vaccination

- Students 18 years and older must show proof of vaccination to participate in 3d Arts classes.
- Proof of vaccination may be provided before classes commence to prevent vaccination needing to be checked each week.
- Parents and family members are welcome at Crossway without showing proof of vaccination.
- Parents and family members over 18 will need to show proof of vaccination to enter the NBCA foyer.

Staff Vaccination

- All onsite staff and volunteers must have provided proof to 3d Arts of having received two doses of an approved Covid-19 vaccination
- A record of staff vaccination will be maintained by Ben Taylor.

3. Responding to Positive Covid Cases

- All staff and students are reminded to stay home and get Covid tested if they are unwell - even if they have only mild symptoms
- If a student shows signs of being unwell during classes, staff will remove the child from class and contact the child's parent/guardian to collect them

Positive Covid Case Procedure

1. Staff or students who return a positive Covid test should inform 3d Arts if they have attended 3d Arts classes or events during their infectious period.
 - The infectious period is defined as 48 hours before the person began to develop symptoms (or if they did not have symptoms, 48 hours before their positive test).
2. 3d Arts will identify and inform staff who are 'Workplace Contacts' of the positive case. A Workplace Contact is someone who has been

- face-to-face (<1.5m) for more than 15 minutes (total in one day) with a confirmed or probable case OR
 - in a small indoor space (<100m²) for more than 2 hours (total in one day) with a confirmed or probable case.
 - ([This form may be used to determine workplace contacts.](#))
3. Without identifying the positive case, 3d Arts will let the Covid positive person's classmates know that there has been a positive case in their class.
 4. Workplace contacts and students who attend a 3d Arts class or event with a Covid-positive person are not considered 'close contacts', and are not required to isolate. However:
 - **If they have symptoms**, they must use a rapid antigen test, or a PCR test if they cannot access a rapid antigen test;
 - **If they don't have symptoms**, they are strongly recommended to take a daily rapid antigen test for five days
 - **If they test positive** on any rapid antigen tests, they must report their result and follow Department of Health Instructions.
 5. All 3d Arts staff will be informed of the positive case and will be encouraged to get tested if they develop symptoms.
 6. 3d Arts will put in place appropriate control and/or risk management measures to reduce the risk of Covid spreading further.
 7. If there have been 5 or more positive cases within a 7-day period, 3d Arts will notify the Department of Health via the [Covid-19 Outbreak Notification Form](#).